Revised 01/01/2025

Houston County

1124 East Washington Street
Caledonia, MN 55921
Tele: 507-725-3925 Fax: 507-725-5417

APPLICATION

FOR ACCESS OR ENTRANCE TO PUBLIC ROADWAY

Applicant_____
(Name) (Address) (Telephone)

Access Requested to County Hwy. No. _____; Twp Rd _____

Legal Description of Property_____

_____

Entrance to Serve *(circle one)* (Street/Road) (Commercial/Industrial) (Farm Yard) (Field) (Residence)

If Other Specify _____

If New Building, specify the Intended Use _____

Number of Present Driveways Serving the Property _____

Is the Proposed Location of the Entrance Staked? _____

Date Proposed Entrance is Needed _____

Any Additional Information _____

_____

_____

Application fee is non-refundable.
By signing this application, you are stating that you have read, understand, and agree to the attached specifications and standard plate.

_____ _____
(Date) (Signature of Applicant)

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Houston County Use Only – Do Not Write Below This Line

Distance Between Nearest Existing Entrance and the Proposed _____

Distance from Proposed Entrance to the Nearest Crest of Hill in the Roadway _____

Distance from Proposed Entrance to the Nearest Horizontal Curve_____

Distance from Building to Centerline of Roadway _____ feet.

Land is (Higher) (Lower) (Level) with Centerline of Roadway, Approximately _____ feet.

Depth of Road Ditch _____ feet. Required Culvert Length _____ feet; Diameter _____ inches.

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PERMIT

PERMIT NO._____

FOR ACCESS OR ENTRANCE
Houston County

☐ Street Road	$650.00	☐ Residential	$550.00	☐ Revised/Extension or Improvement	$275.00 *
☐ Commercial/Industrial	$650.00	☐ Field	$550.00		
☐ Farm Yard	$650.00	☐ Temporary Access	$50.00 **		

Permission is hereby granted for the construction of the entrance as described in the above application, said entrance to be constructed in accordance with Highway Standards

Valid from _____ to _____

_____ _____
Date Houston County Engineer or Road Authority

SPECIFICATIONS

1. The owner is responsible for the cost of all culverts, aprons and material for the driveway, as required by local unit of government. Approaches are to be constructed of clean fill material, free of large rocks timber and other debris.

2. Only new, standard concrete or corrugated metal culverts meeting MN/DOT standard specifications shall be installed. If plastic culvert is used, a minimum of 2 ft of soil covering is required.

3. Where needed, the size and length of the culvert shall be established by the County.

4. The maximum width of curb cuts shall be 16 ft for residential use and 32 ft for agricultural and commercial use.

5. The driveway shall be sloped away from the edge of the traffic lane of the highway to either the right-of-way limits or a distance of 50 feet from centerline, which ever is less. The minimum difference in the slope shall be 6 inches.

6. All driveways shall intersect with the road at an angle not less than 80 degrees for a distance of not less than 20 ft. from the shoulder of the road.

7. The owner is responsible for maintenance of the driveway from the road shoulder to the right-of-way line. The County reserves the right to temporarily remove or repair the driveway or better the condition than prior to the work.

8. No changes, alternation or additional entrances may be made or constructed without written permission by the County.

9. Applications to be made a minimum of 7 days in advance of construction.

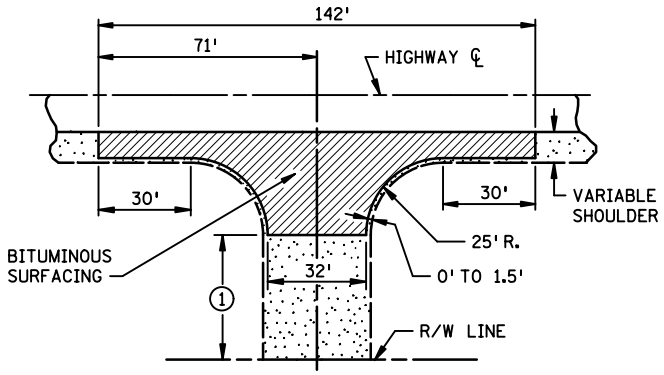
10. Work to be completed within 60 days of approval

11. From centerline of driveway must have minimum of 350 ft sight distance in both directions.

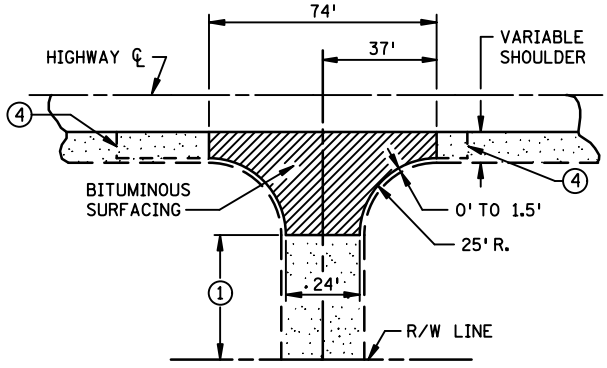
12. See standard plate #9000-E for minimum standards.
    http://dotapp7.dot.state.mn.us/edms/download?docId=1232209

13. Houston County will furnish approximately 20 cu. yds. of crushed rock upon satisfactory completion.
    * With a revised or extended driveway, Houston County will furnish approximately 10 cu. yds. of crushed rock upon satisfactory completion.
    ** With a temporary access, Houston County will not provide any rock.

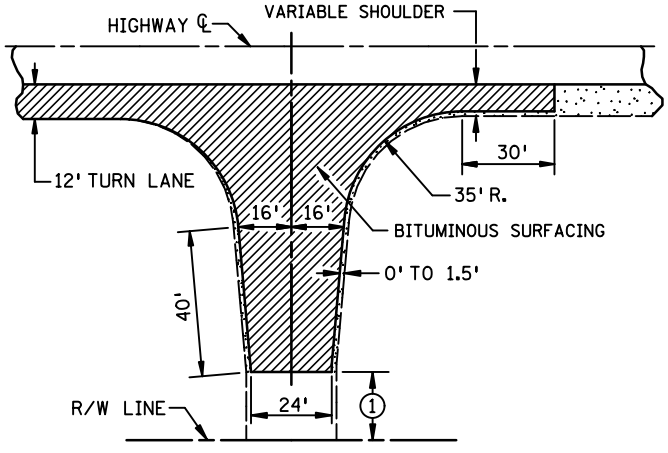
    Please notify Houston County when entrance is completed for inspection and delivery of rock.



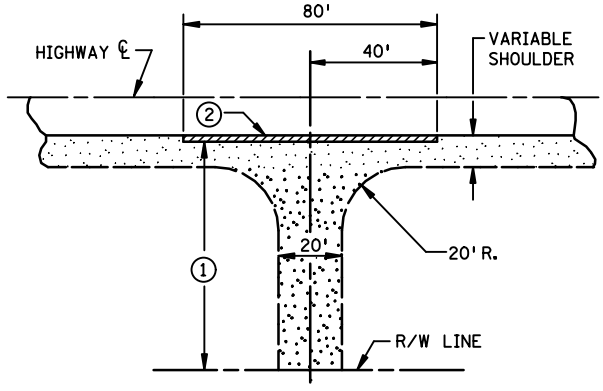
COMMERCIAL - INDUSTRIAL - FARM ENTRANCES



RURAL RESIDENTIAL ENTRANCE

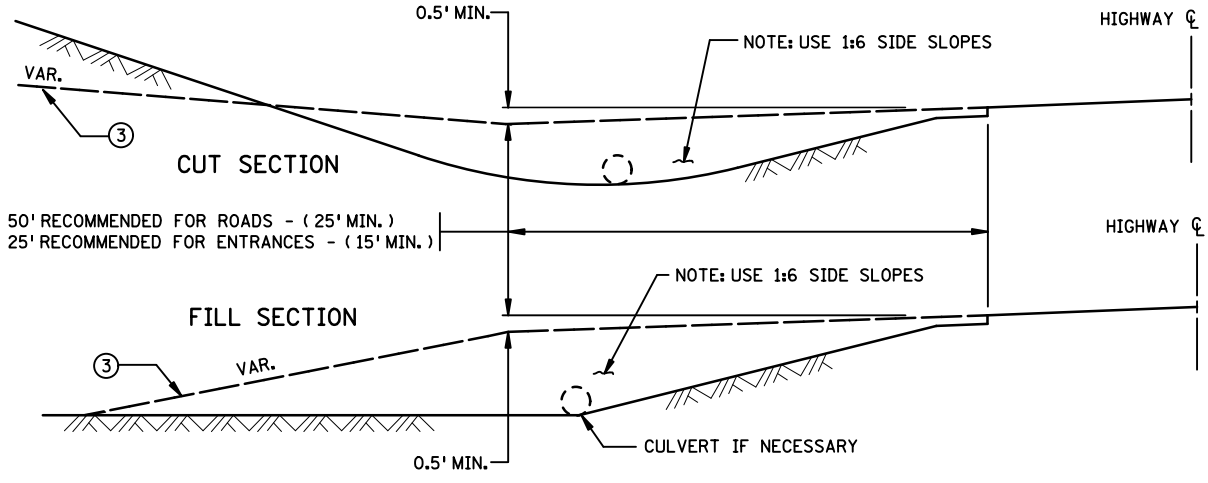


LOW VOLUME ROAD



FIELD ENTRANCES

1. SURFACING TO MATCH EXISTING CONDITIONS. WHERE THERE IS NO SURFACING, PLACE GRAVEL BEYOND BITUMINOUS SURFACING TO R/W LINE.
2. PLACE 2 FT. WIDE BITUMINOUS SURFACING AS DIRECTED BY ENGINEER.
3. 8% MAXIMUM COMMERCIAL; 15% MAXIMUM RESIDENTIAL.
4. THE USE OF PAVING SIMILAR TO COMMERCIAL ENTRANCES MAY BE APPROPRIATE FOR SOME RESIDENCES - AS SHOWN IN PLANS OR DIRECTED BY THE ENGINEER.



CROSS SECTIONS

APPROVED SEPT. 27, 2012 STATE DESIGN ENGINEER	STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION **APPROACHES AND ENTRANCES** RECOMMENDED STANDARDS	SPECIFICATION REFERENCE	STANDARD PLATE NO. 9000E